

To: Jeryl Gardner[JGARDNER@ndep.nv.gov]; Seter, David[Seter.David@epa.gov]; Rodriguez, Dante[Rodriguez.Dante@epa.gov]
From: Oman, Jack
Sent: Mon 8/10/2015 7:35:42 PM
Subject: RE: filing considerations
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Jeryl,

Obviously it would be great if we could reduce hard copies that get generated for this project. At the same time I understand the need to provide information in a format that is accessible. To me there are a few ways we could approach this to try to improve the system. Perhaps this would be a good topic to discuss at the next group call we have?

-jack

From: Jeryl Gardner [mailto:JGARDNER@ndep.nv.gov]
Sent: Thursday, August 06, 2015 10:42 AM
To: Dave Seter; Dante Rodriguez; Oman, Jack
Subject: filing considerations

Hey guys,

I have brought this up a couple of times, but I would really like to see an elimination/great reduction in the hard copy production of most reports from Yerington.

There are requirements for maintaining files for public availability, but I'm not sure of what format is required; would electronic suffice for all or some files?

I know EPA is required to follow the paperwork reduction act, and likewise we are concerned similarly.

I'm not sure how EPA is handling this but I know we are getting overwhelmed with storage capacity.

So, please consider this request and how to accomplish it.

For most reports, an electronic file should be sufficient.

For larger format items, like engineering design drawings, perhaps we can keep physical files of those.

If you guys have some thoughts on how to accomplish this please let me know at your earliest convenience.

Thanks,

Jeryl

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